

**MINUTES OF THE MEETING OF
HASTINGLEIGH PARISH COUNCIL ON 12th APRIL 2016**

Present: Cllr Mrs Day (Chair) Cllr Mrs Boxall
Cllr Mrs Helmer Cllr Johnson

2 members of the public were in attendance

		To be actioned by
1	Apologies	
	There were no apologies for absence.	
2	Declaration of Interest	
	There were no declarations of interest on items on the agenda.	
3	Minutes of the last meeting and matters arising	
	The minutes of the last meeting were agreed and signed.	
4	Matters Arising	
	Cllr Mrs Day reported that the article regarding the documenting of War Memorials in England had not yet been published in the Parish Magazine. Cllr Gardener has the Football Field checks book, Cllr Mrs Helmer needs the book so that she can undertake these checks in April and May. Cllr Mrs Day is to check in June and July and Mrs Boxall in August/September. Cllrs Mrs Boxall and Mrs Helmer met with Darren Anderson from Kent Highways. They looked at the issues in the area including Church Road, the drains at the pond, Folly Town Crossroads and Wye Hill. Cllr Mrs Helmer has reported the issues on-line via the Kent Highways website. Cllr Mrs Helmer reported that the Clerk does not earn enough money to be entitled to a pension from the Parish Council.	KD WG /YH
5	HM Queen Elizabeth's 90th Birthday Celebrations	
	Offers of cake have been received. The Clerk is to purchase goblets, Prosecco and plastic wine glasses. The beacon will be lit at 7.30pm in Elmsted. The Clerk will transport a couple of tables to the Church in Elmsted on the day. Mr Collingwood is to be asked to attend and read the letter from Prince Charles as requested by the organisers. Cllr Mrs Day agreed to supply serviettes and bin bags.	
6	Village Tidy	
	Councillor Mrs Day reported that the Village didn't really need a tidy. The phone box is very green and the Clerk was asked to contact BT with regard to this. It was, however, agreed to form a small working party to clear the fallen wood from the football field on Friday 15 th April at 10am.	TB
7	Planning Applications	
	Planning Applications had been received for Big Coombe, Cllr Mrs Day is to deliver them to Cllr Johnson before comment is returned to Ashford Borough Council.	
8	Risk Assessment	
	There are no changes to the Risk Assessment to be made.	
9	Financial Statement	
	<p>i. To note the Parish Council's financial position The Parish Council has £5653.38 in the bank</p> <p>ii. To authorise any payments. Cheques were written for KALC: cheque no: 302 for £127.32, H Powell: cheque no: 303 for £30.00, Evington Hall: cheque no: 304 for £200.00.</p> <p>iii. To consider the findings of the Review of Effectiveness of the System of Internal Controls</p>	TB

	<p>The Parish Council considered the Review of Effectiveness of the System of Internal Controls, neither the Internal nor External Auditor had found cause for concern and the Internal Controls are maintained as listed in the System of Internal Controls. The Parish Council considered the controls effective and secure.</p> <p>iv. To approve the Annual Governance Statement 2015/16 by Resolution</p> <p>The Annual Governance Statement 2015/16 was completed answering yes to each of the question apart from the question about Trust Funds to which the response was N/A, no Trust Funds are held.</p> <p>RESOLVED:</p> <p>To approve the Annual Governance Statement 2015/16. (Voting: For; 4, Against; 0, Abstentions; 0)</p> <p>v. To consider the Accounting Statements 2015/16</p> <p>The Accounting Statement had been completed and signed by the Clerk ahead of the meeting. The Parish Councillors viewed the Accounting Statements 2015/16.</p> <p>vi. To approve the Accounting Statements 2015/16 by resolution</p> <p>Having viewed the Accounting Statements 2015/16, The Chair signed and dated the Statements.</p> <p>RESOLVED:</p> <p>To approve the Accounting Statements 2015/16. (Voting: For; 4, Against; 0, Abstentions; 0)</p> <p>vii. To ensure the Accounting Statements 2015/16 are signed and dated by the person presiding at the meeting</p> <p>The Accounting Statements 2015/16 were signed and dated by Cllr Mrs Day, Chairman of the Parish Council, presiding at the meeting.</p> <p>A copy of the financial report and a budget v expenditure was distributed to all Councillors.</p>	
10	Correspondence	
	<p>The Clerk had circulated all correspondence.</p> <p>It was agreed that the letter regarding vegetation would be published in the magazine. A copy is already in the notice board.</p>	
11	Any Other Business	
	<p>Cllr Howard has offered £150 toward the Street Party celebrations.</p>	
12	Public Participation	
	<p>One of the members of the public wished to speak with regard to a recent planning application received for their neighbouring property. The Parish Council listened to the concerns of the member of public about which correspondence had already been circulated. The Parish Council advised that issues with regard to a boundary are not within the remit of the Parish Council, the issues are mainly civil issues and not planning issues. The Parish Council advised the member of public that they should write to Ashford Borough Council for clarification with regard to ensuring the extension of the property is to be built on the ground floor of their neighbours property.</p>	
13	Date of the Next Meeting	
	<p>The next meeting will be held on Tuesday May 10th 2016.</p>	
	<p>The meeting closed at 9.15pm</p>	

Signed:

Date: