

**MINUTES OF THE MEETING OF
HASTINGLEIGH PARISH COUNCIL ON 8th MARCH 2016**

Present: Cllr Mrs Day (Chair) Cllr Mrs Boxall
Cllr Gardener Cllr Mrs Helmer
Cllr Johnson

		To be actioned by
1	Apologies	
	There were no apologies for absence.	
2	Declaration of Interest	
	There were no declarations of interest on items on the agenda.	
3	Minutes of the last meeting and matters arising	
	The minutes of the last meeting were agreed and signed.	
4	Matters Arising	
	Cllr Mrs Day reported that the article regarding the documenting of War Memorials in England had not yet been published in the Parish Magazine. It was agreed that the Parish Council would reduce its meetings to 8 per annum, not meeting in July and August or December and January. Cllr Gardener is carrying out the Football Field checks during March and Cllr Mrs Helmer will undertake checks in April and May. The Pond Tidy took place on 27 th February and it looks really good. The railings and flag-pole both need cleaning. Cllr Mrs Helmer had her meeting with Darren from Kent Highways cancelled but is hoping to re-arrange for 29 th or 31 st March. A copy of the minutes is to be sent to Mr and Mrs Martindale now that they have been ratified.	KD WG /YH WG YH
5	HM Queen Elizabeth's 90th Birthday Celebrations	
	The beacon will be lit at 7.30pm in Elmsted. It was agreed that sparkling wine, fruit juice and plastic wine goblets should be purchased and cake supplied by volunteers in order to toast HM The Queen on 21 st April. A couple of tables will need transporting to the Church in Elmsted on the day and an advert needs to be produced for the magazine. The party for the Queen on 12 th June was also discussed. A small committee of organisers will be needed including ECP and the 2 Parish Councils. Cllr Mrs Day is happy to be involved with this. The hall has been booked, an advert for the magazine is required and it was suggested that music and quiz might be a pleasant way of spending the afternoon. Further discussions will take place by email.	KD
6	Village Tidy	
	Councillor Mrs Day agreed that she would assess the need for a Village Tidy and would report back at the next meeting. The problem of dog fouling was again discussed, a sign is to be put up to try and deter this.	TB
7	Planning Applications	
	A Planning Application had been received for adding an additional bedroom at the back of Tapp Cottage. The Parish Council discussed this application and agreed that the Parish Council raises no objection to this application.	
8	Risk Assessment	
	There are no changes to the Risk Assessment to be made.	
9	Financial Statement	
	A copy of the financial report and a budget v expenditure was distributed to all Councillors. It was agreed that the Parish Council would make a donation to the Village Hall of £300 towards the	TB

	refurbishment of the Hall facilities. A cheque was written for this amount.	
10	Correspondence	
	The Clerk had circulated all correspondence. It was noted that the Annual Parish Meeting will take place on 24 th May in the evening at 7.30pm. The village groups will be invited to speak about their recent activities.	
11	Any Other Business	
	Cllr Mrs Helmer reported that she was undertaking the task of completing documentation for the Pensions Regulator on behalf of the Council as previously requested.	
12	Public Participation	
	There were no members of the public were present.	
13	Date of the Next Meeting	
	The next meeting will be held on Tuesday April 12 th 2016.	
	The meeting closed at 8.50pm	

Signed:

Date: